



Certificate of Registration of Societies ACT XXI OF 1860

No. 2525/25 of 200 -- 200

I hereby certify that All Orissa Chess Association,
Tibarewal Nagar, National Highway No. 5, (Behind IOC Petrol Pump),
Jagatpur, Dist. Cuttack, Pin-754021,
has this day been registered under the Societies
Registration Act (No. XXI of 1860)

Given under my hand at Cuttack
this 24th day of September
Two thousand ten.



[Signature]
24/9/10
Registrar of Societies
Orissa

OGP(Forms)DTP-260-10,000-15-03-2005

CERTIFIED TO BE TRUE COPY
Profulla Chandan Nayak
Record Keeper
Office of the IGR, Orissa, Cuttack
Established 13/5/76, Act-I, 1872



RULES & REGULATION OF ALL ORISSA CHESS ASSOCIATION

(Established in 02.10.2009)

01. **NAME** : The Association is "**ALL ORISSA CHESS ASSOCIATION**".

02. **THE REGISTERED OFFICE OF THE ASSOCIATION :**

All Orissa Chess Association,
Tibarewal Nagar, National Highway No.5,
(Behind IOC Petrol Pump)
Jagatpur, Cuttack, Orissa,
Pin Code No.754 021.

Handwritten: Venkateshwarar
Secretary
22/12/2010
All Orissa Chess Association,
Cuttack

03. **AREA OF OPERATION** : All over Orissa.

04. **AFFILIATION TO ALL INDIA CHESS FEDERATION :**

- (a). The All Orissa Chess Association would apply to the All India Chess Federation (AICF) for proper affiliation.
- (b). The All Orissa Chess Association (AOCA) would secure affiliation of the registration of the registered District Chess Association, Chess Academies / Center, Coaching Institutes and Clubs. The manner and procedure of affiliation, prescribed fees, tenure and duration of such affiliation would be laid down here in after by the executive committee.

05. **PROCEDURE :**

There would be a prescribed form in which Application for Affiliation has to be made by the District and other organization, along with a fee of Rs.500.00 The tenure of application would be for a period of 2 (Two) years. The AOCA reserves the right to grant / deny affiliation on valid and sufficient grounds. Any aggrieved organization so denied affiliation can apply for reconsideration within 30 (Thirty) Days of denial after which the final decision of AOCA would be binding.

06. **MEMBERSHIP :**

The AOCA shall be constituted with the following classes of members which may be modified, if need be, by the EXECUTIVE COMMITTEE :

- (i). PATRONS.
- (ii). LIFE MEMBERS.
- (iii). HONORARY MEMBERS.
- (iv). CORPORATE MEMBERS.
- (v). DISTRICT ASSOCIATIONS.
- (vi). ACADEMIES/INSTITUTES/CLUBS/COCHING CENTER.
- (vii). EX-OFFICIO MEMBER.



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Prasanna chandra Nayak
Treasurer & Keeper
Office: Flat 1 G R Orissa, Cuttack
Regd U/S 76, Act-I, 1872

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(i). **PATRONS :**

The general body may either directly select / nominate or authorize the executive committee to select / nominate any distinguished person as patron who has significant contribution to the cause of the game and or capable of improving it. A patron would be entitled to all the Rights and privilege of a member except VOTING RIGHT.

(ii). **LIFE MEMBERS :**

A person interested in Chess can be enrolled as a life member on payment of a one time fee of Rs.10,000.00 (Rupees Ten Thousand). He would be entitled to attend all meetings but shall NOT have voting right.

(iii). **HONORARY MEMBERS :**

The executive committee may by majority of votes at the concerned meeting elect any person as honorary member who has significant contribution to the game or capable of doing so.

(iv). **CORPORATE MEMBERS :**

Corporate membership would be open all business houses incorporated / registered in the State or outside the State who contribute at least Rs.25,000.00 (Twenty five thousand) every year. The executive committee would take appropriate decision in the matter.

(v). **DISTRICT ASSOCIATIONS :**

The District Association, duly registered, would be affiliated to AOCA on payment of Rs.500.00 (Five hundred) payable on or before 15th April on year to year basis. In case the affiliation fee is not paid before 30th June, the District stands de-affiliated on and from 1st July. Districts who would lose affiliation for non-payment would not be entitled to any right or privilege. Re-application can be considered by the executive committee on a fresh application together with a penalty of Rs.500.00 (Five hundred) excluding normal application fee of Rs.500.00.

(vi). **ACADEMIES/INSTITUTES/CLUBS/COCHING CENTER :**

The Secretary may admit any chess academy/institute/club/coaching centre/subject to notification of the executive committee, on payment of annual fee of Rs.2,500.00 (Two thousand five hundred). The application for membership shall have to be recommended by the district association under whose jurisdiction such centers are situated. In exceptional circumstances the president or the secretary may waive this requirement after recording the reason for such waiver.

(vii). **EX-OFFICIO MEMBER :**

The Director of Sports, Govt. of Orissa would be a permanent ex-officio member.

Verified
22/2/2016
Secretary
All Orissa Chess Association



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07. (a). **DUTIES AND POWERS OF THE EXECUTIVE COMMITTEE :**

The affairs of ALL ORISSA CHESS ASSOCIATION would be managed and conducted by an executive committee. The general body by a resolution passed by two-third members presents and voting may alter the number of office bearers of the executive committee after proper deliberation and depending upon exigencies such as increase in the volume of administrative work, etc but only after 3(three)years of registration of AOCA.

The executive committee would consist of the following office bearers :

<u>POST</u>	<u>NUMBER</u>
(1). President	1(One)
(2). Vice President	1(One)
(3). Secretary	1(One)
(4). Joint Secretary	1(One))
(5). Treasurer	1(One)
(6). Executive Committee Members	4(Four)

Ver. Pradyuman
25/2/2010
All Orissa Chess Association
Cuttack

(b). **FUNCTIONS, DUTIES AND POWERS OF THE EXECUTIVE COMMITTEE :**

- I. To manage all affairs of AOCA which would promote and popularize chess in the State.
- II. To conduct and/or cause to conduct chess tournaments for various classes and categories.
- III. To prepare a budget each year and get the revenue and expenditure duly Audited in the manner as laid down.
- IV. To take disciplinary action in accordance with prescribed rules and regulations.

(c). **EXECUTIVE COMMITTEE MEETING :**

- (i). The executive committee would meet at least once in 2(two) months to dispose of normal business and to review the functions and duties of its own members to ensure proper functioning in a democratic way. In particular the following functions are required to be completed.
- (ii). Confirmation of minutes of previous meeting including accounts.
- (iii). Conduct of tournaments, consideration of application for membership, resource mobilization and continuous up-gradation of coaching standard.

(d). **REVIEW OF PROGRESS OF THE AFFILIATED UNITS :**

The Secretary or any duly authorized joint secretary shall give SEVEN (7) days notice for the meeting of the executive committee along with an agenda. An emergency executive committee meeting however, may be called at 2(two) days notice as desired by the president to discuss an urgent matter of public importance. The president would preside over in the executive committee meeting. If the president so desires or is absent for any reason, a vice-president can chair the executive committee meeting. The president or the presiding officer of any executive committee would decide what should be the ideal quorum to conduct the meeting. But at any rate it should not be less than 20%(Twenty Percent) of total membership of the executive committee taking into account all the members.



CERTIFIED TO BE TRUE COPY
Pradyuman Chandra Nayak
Treasurer
Director In-charge, Orissa, Cuttack
No. 1872

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DUTIES AND FUNCTIONS OF OFFICE BEARERS :

01. **PRESIDENT :**

The president shall preside over the meeting of executive committee and general body and will give necessary guidance to all members of the society. He shall perform other duties as have been allotted to him by the executive committee.

02. **VICE-PRESIDENT :**

The Vice-President shall take charge of the president in absence of the president.

03. **SECRETARY :**

(a). The Secretary of the society shall look after the legal matters, office related matters, management and administrative affairs of the society. He shall have the rights to delegate his power to the joint Secretary or any other office bearer for any specific time and purpose. He shall issue notice to all members for the meeting.

(b). The Secretary is the chief functionary of the society. He shall maintain minutes Book of all meetings and issue general circular and notices and carry on all correspondences on behalf of the society.

(c). The Secretary will be the custodian of records and shall incur expenditure prior to sanction of the same by the executive committee.

(d). The Secretary shall convene the meeting of general body as well as executive committee after consultation with the President and prepare the annual report of the Organization.

(e). The Secretary shall represent the society in all Civil and Criminal Proceedings and sue or be sued on behalf of the society. In the matter of litigation and matter arising out of settlement or realization of any claim, assets or liabilities and perform such other function as may be entrusted upon him by the executive committee/general body of the association.

(f). The Secretary shall maintain cash back, accounts and allied records of the society and collect the annual / monthly subscription from members and receive grants and contribution etc. against proper receipt.

04. **ASST. SECRETARY :**

The Asst. Secretary of the Association shall take care of the powers and functions of the society in absence of secretary.

05. **TREASURER :**

(a). To operate joint account of the Association with the secretary in any Nationalized Bank.

(b). To assist the secretary to maintain the books of Accounts and records of the society.

Handwritten signature: Vinod Kumar
21/2/2010
All Kisan Class Association,
Cuttack

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CERTIFIED TO BE TRUE COPY
Prof. Anjali Chandra Nayak
The J. Keeper
Office of the I.G.R. Orissa, Cuttack
Established U/S 76, Act-1, 1872



2/2/2011

06. **GENERAL BODY:**

(i). The general body means total member of the society. It shall be the sole authority of the society. The general body meeting of AOCA members would be held once every year at a place/venue, time and date as may be decided and approved by the executive committee. Notice of general body meeting shall be sent at least 2(two) weeks before the scheduled date of the meeting. The notice shall be accompanied by a copy of annual report, statement of accounts for the previous year and a budget estimate for the succeeding year.

(ii). Notice of at least seven (7) days shall be given to the secretary by a member of any motion or resolution sought to be moved at a general body meeting. Such a motion or resolution shall have to be circulated by the secretary to all the members.

(iii). An extra-ordinary general body meeting may be convened by the president on a written requisition of at least 7 members involving any important matter. The notice should be sent ten (10) days in advance specifying the business for which the meeting is to be convened. No other business shall be transacted in such a meeting except the specified matter. The secretary shall give at least seven (7) days notice for such extra ordinary general body meeting.

Handwritten signature: *Manoj Kumar*
Date: 22/2/2011
Text: All Credit Change Association, Lucknow

07. **ELECTION AND VOTING :**

Nomination to the post of office bearers of AOCA should be sent so as to reach the secretary SEVEN (7) days before the annual general body meeting. All such nomination shall have to be distributed to all the affiliated district Association FOUR (4) days before the general body meeting. The election of office bearers when there is no consensus should be by secret ballot to be conducted by an electoral officer. All candidates for the post of office bearers except president should be members of any one of the affiliated district association.

08. **VOTING :**

All business of the general body and executive committee meeting shall be decided by a majority of votes. Each person eligible to vote at the general body or executive committee shall have one vote. Each affiliated district association is entitled to nominate one of its members to vote in the general body meeting. Any member of an affiliated district can seek nomination to any of the post of the office bearer of AOCA.

09. **FINANCIAL REGULATIONS :**

(a). Attempts should be made to make AOCA a viable and financially stable organization. Expenditure should be incurred/reimbursed only when they are necessary. The Secretary shall have the power to sanction actual expenditure not exceeding Rs.30,000.00 (Thirty thousand). The president shall have the power to sanction actual expenditure not exceeding Rs.50,000.00 (Fifty thousand). The treasurer can have an authorized imprest cash not exceeding Rs.10,000.00 (Ten thousand) to meet day-to-day revenue expenses. All capital expenses have to be sanctioned by the executive committee.

(b). All expenses are to be duly supported by money receipts, cash memo and/or vouchers. Bank account shall be opened preferably in a nationalized bank which shall be jointly operated by secretary and treasurer. All cheques to be issued should be crossed and account-payee except sums below the limit of imprest cash.



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Roafulla Chandra Naik
P. & D. Keeper
Office No. 41, G.R. Krishna Gurnack
Lucknow-226001, U.P.
1872

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(c). The president may approve capital expenditure not exceeding Rs.50,000.00 (Fifty thousand) for purchase of capital assets which would be put before the executive committee for ratification.

(d). An assets register has to be maintained in incorporating the assets of AOCA. Proper depreciation has to be made every year.

10. **TRAVELING EXPENSES :**

Whenever necessary the president on the reconciliation of secretary may reimburse actual train fare equivalent to II class A.C. Coach to and fro together with a daily all inclusive allowance of Rs.300.00 (Three hundred) per day. Deputation of an official for valid and bonafide reason would be approved by the president / secretary. The official would after the tour is over submit a tour report along with a tour bill to get reimbursement. These bills except the bill of secretary would be approved by president or secretary. The bill of the secretary shall have to be approved by the president.

11. **AUDIT :**

The account of AOCA shall have to be audited by a member of chartered accountant firm every year and the audit report shall have to be approved by the executive committee and would then be placed before general body. The president may if necessary engage an auditor on payment of reasonable fee to get an internal audit done not exceeding twice a year. The fee for annual audit would be decided by the executive committee. Receipt books, assets register, cash book, ledger and profit and loss account shall be maintained by AOCA to ensure proper audit for each financial year ending on 31st March.

12. **TERM OF OFFICE BEARERS :**

All office bearers would hold office for a period of three (3) years unless they resign in writing. Office bearers shall be eligible for re-nomination and reelection. All posts are honorary.

13. **EMPLOYEES OF THE ASSOCIATION :**

AOCA may take steps to appoint, if necessary depending upon volume of work, administrative staff on contractual basis. The monthly compensation terms and condition of service would be decided by the executive committee.

14. **LEGAL ACTION :**

The secretary may sue or be sued on behalf of AOCA for movable & immovable properties.

15. **DISCIPLINARY PROCEEDINGS :**

(a). Against a member /player/office bearer on getting a written complaint the executive committee shall appoint an enquiry committee consisting of three (3) members. The enquiry committee would provide all opportunities to the defendant and after proper enquiry in accordance with due process of law, would submit the enquiry report to the secretary who would place it before the executive committee for its consideration. The executive committee would take such disciplinary action as it deems fit in the interest of the game and if found guilty, necessary action such as de-affiliation, debarring membership etc may be taken by the executive committee.

Profulla Chandraya
Secretary 22/12/2017
All Orissa Chess Association
Cuttack



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Profulla Chandraya
Treasurer
Office No. 10 LGR Orissa, Cuttack
Ph: 0674-251767 / 2511872

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(b). The appellate authority against the executive committee would be the general body which is authorized to consider the appeal on merit and the order of the general body would be final.

16. **PERMISSION OF TOURNAMENTS :**

The AOCA would conduct directly or through its affiliated districts and other bodies all chess tournaments in the state including the selection tournament. District chess association affiliated to AOCA, at their discretion, may grant permission for open tournaments in their districts to reputed educational institutions and other such organization who are committed to improving the game. The executive committee would prescribe such fee as deemed fit and expedient in the conduct of such tournament.

17. **AMENDMENT :**

The executive committee shall be entitled to amend the rules of AOCA, subject to the approval of the general body by a 3/5th majority as per provision of SR Act,1860.

18. **DISSOLUTION :**

All steps shall be taken to foster goodwill, improve skill and standard of chess and maintain healthy fraternal relation with the affiliated district and chess-loving public. But in the event of the unfortunate dissolution, the general body shall distribute the market value of assets and available revenue amongst all the affiliated districts association equally having resolution passed to that effect with 3/5th majority in accordance with the provision of SR Act1860.

CERTIFICATE

1. Certified that this is the true and correct copy of the Rules & Regulations.
2. Certified that there is no other Regd. Society with the above name in this / village.
3. Add. Legal matters shall be guided the Societies Reg. Act. XXI-1860 with amendment of 1950.

Nandkishor Sahoo
President 22.2.10
President
All Orissa Chess Association,
Cuttack

Pranab Chandra
Secretary 22/2/2010
Secretary

Ashes Ku. Swain
Treasurer 22.2.10
Treasurer
All Orissa Chess Association,
Cuttack

SIGNATURE/TEXT(S) ATTESTED

(Signature)
B. K. NAYAK
NOTARY
Cuttack Town

